

VILLAGE OF OXFORD
Building Services Department
22 West Burdick, P.O. Box 94
Oxford, MI 48371-0094
248-628-2543



FENCE APPLICATION

I. Property Location			
ADDRESS		PROPERTY IDENTIFICATION NUMBER (SIDWELL NO.)	
II. Property Owner & Mailing Address Information			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
CELL PHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)	EMAIL ADDRESS	
III. Applicant Information			
NAME		ADDRESS	
CITY	STATE	ZIP CODE	TELEPHONE NUMBER (Include Area Code)
CELL PHONE NUMBER (Include Area Code)	FAX NUMBER (Include Area Code)	EMAIL ADDRESS	
APPLICANT'S SIGNATURE			DATE
IV. Fees			
Linear feet of fence:		X \$0.40 per linear foot =	\$
*Minimum Permit Fee - \$75.00		Minimum Application Fee:	\$15.00
Contractor Registration Application also required			TOTAL AMOUNT DUE* \$
APPROVAL SIGNATURE			
TITLE		DATE	

Application requirements for obtaining a Fence Permit

- Completed fence permit application.
- Provide a plot plan indicating fence location on the property and linear feet of fence (single-family may use diagrams on back).
- Indicate height(s) of proposed fencing on attached diagram sheet.
- Fence on properties other than single family residential requires planning department approval.
- Fencing for a swimming pool must meet the requirements of the *Michigan Residential Code*.

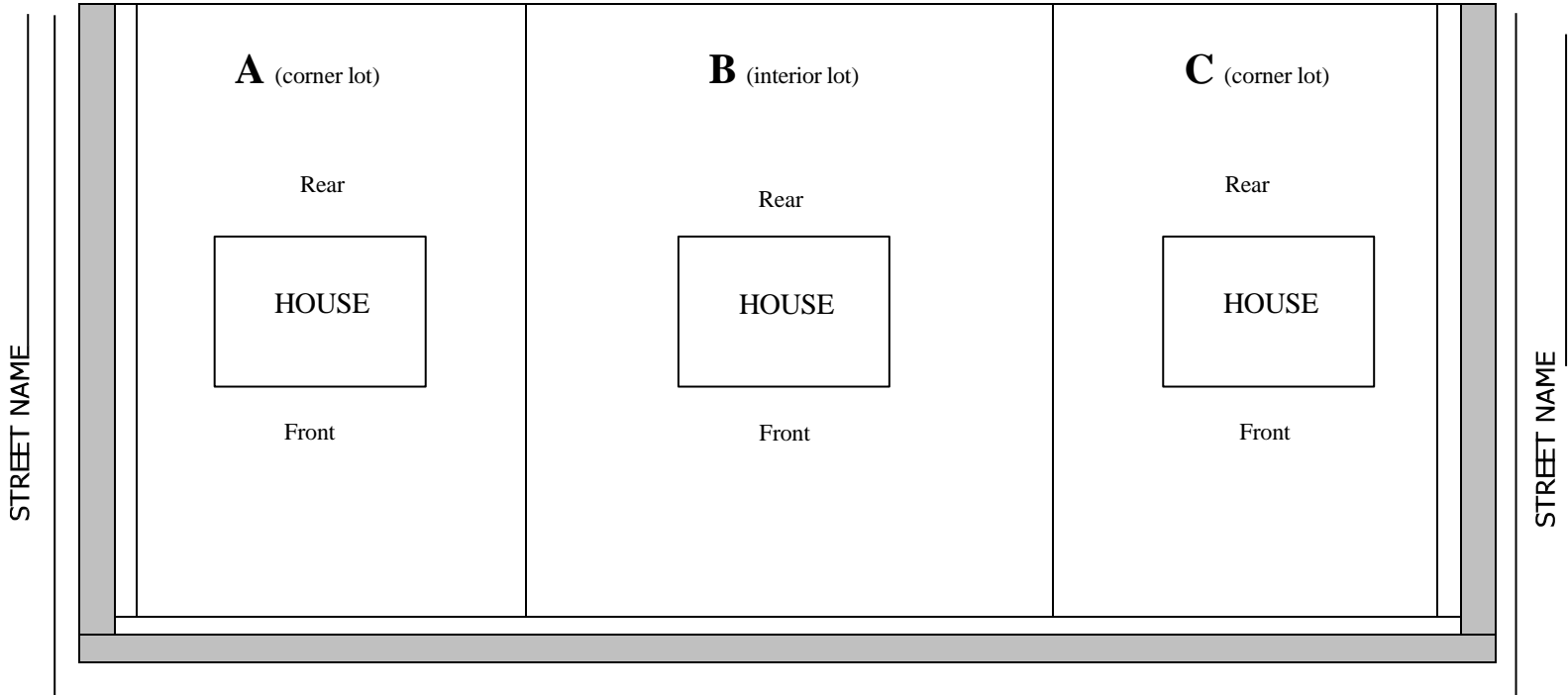
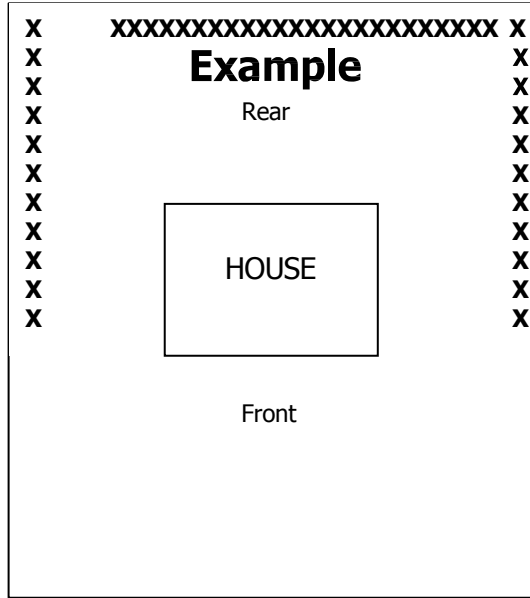
Note: Fences, including their supporting posts, must be located within the lot lines of the property where they are installed. This is an approval from the village only.

It is the responsibility of the applicant that the proposed fence is constructed according to the submitted plot plan.

INSTRUCTIONS:

1. Which scenario noted below best fits the layout of the property (A, B, or C)? _____
2. Indicate where the fence is to be located (using X's) as shown in the example below.
3. Provide height(s) of proposed fencing on diagram.

Note: The fence must be shown inside the property line.



STREET NAME: _____

 Sidewalk

XXXXXXXXXXXXXXXXXXXX
X's Indicate location of fence

VILLAGE USE ONLY

- _____ 1. Receive Fence Permit Application
- _____ 2. Receive Plot Plan
- _____ 3. Send application and plot plan to Building Official for review
- _____ 4. Building Official decision: _____
- _____ 5. Advise applicant if review has been approved or denied
- _____ 6. If denied, applicant may re-submit revised plans for review. If approved, Fence Permit may be issued.

NOTES
